



VACANCY

NORTHERN CORRIDOR TRANSIT AND TRANSPORT COORDINATION AUTHORITY

Field Surveys Supervisor for the Northern Corridor Transport Observatory

1. Background

One of the Northern Corridor Transit and Transport Coordination Authority's (NCTTCA) mandate is monitoring corridor performance through proactive collection, processing and dissemination of transport data in order to support the planning and operations of the Member States. It is in this perspective that the idea of establishing a Transport Observatory was conceived.

The Transport Observatory is a performance-monitoring tool for assessing the efficiency of the entire logistics chain of the Trade and Transport Corridor purposed to provide key reliable information to policy makers in the region and facilitate formulation of policies that lead to better transit and trade facilitation and cooperation between Northern Corridor Member States.

The Northern Corridor Transport Observatory work first commenced in 2003; with a support from SSATP kicking-off with a baseline study before the actual implementation activities started. In May 2011, Trade Mark East Africa (TMEA) and NCTTCA signed a funding Agreement for the development of a Transport Observatory project along the Northern Corridor.

Whereas TMEA is committed to continue supporting the Northern Corridor Transit and Transport Coordination Authority (NCTTCA), the corridor authority is keen to strengthen the capacity of the institution's technical expertise on sourcing for data on for the Observatory. In this regard, NCTTCA and TMEA are sourcing for a Field Supervisor to undertake data collection activities for the Northern Corridor Transport Observatory.

2. Objectives of the Field Supervisor Role

The overall objective for the field survey with regard to road transport is to gather information on delays along the corridor among the truck drivers and operators (as well as owners), reasons for delays and other desired data for the Observatory by means of questionnaires (or any other similar data collection tools) accompanied with GPS kits (or any other technological tools identified). The Supervisor will be primarily responsible for ensuring that the surveys are smoothly carried out in the field as required and good quality data is collected from the field through establishing a close working relationship with drivers and operators as well as truck owners.

The Supervisor's role is expected to achieve the following specific objectives:

- Identify and establish a sustainable relationship with transporters, truck drivers and affiliated stakeholders through transporters associations and similar organizations.
- Develop effective data collection tools for the survey.
- Ensure achievement of at least 60% effective sample rate on the survey work with a minimum of 150 well filled questionnaires electronically submitted through the mobile data collection system or otherwise spread representatively among the corridor member states per quarter.
- Train transporters, truck drivers and affiliated stakeholders involved in the surveys to ensure effective execution of reliable data activities and collection process.
- Facilitate issuance and management of GPS kits or any other technological tools used for the survey work ensuring optimal turnaround time for the use of the technology.
- Continuously sensitize transporters, truck drivers and affiliated stakeholders on the transport Observatory work and its significance.
- Participate in the development of the corridor performance indicators and subsequently data requirement that inform the data collection tools selected.
- Participate in the development of periodical reports (weekly, monthly, quarterly and annual) for the Transport Observatory by providing field experience and findings besides data collected.
- Facilitate the dissemination of Observatory findings among the transporters, truck drivers and affiliated stakeholders.
- Participate in various forums for the transport observatory work to ensure knowledge and experience sharing in the region on data sourcing through surveys.
- Undertake administrative duties that would ensure effective execution of the Supervisors role's and what is expected of him/her in line with the NCTTCA and TMEA institution's policies.

3. Recipient

Northern Corridor Transit and Transport Coordination Authority and the Trademark East Africa will be the recipient of the service of the Field Supervisor for the Observatory work.

4. Scope or Deliverables

- The Field Supervisor will work closely with the team at the Secretariat assigned to work on the Transport Observatory to ensure:
- Development of effective data collection tools for the survey.
- Achievement of at least 60% effective sample rate on the survey work with a minimum of 150 well filled questionnaires electronically submitted through the mobile data collection system or otherwise spread representatively among the corridor member states per quarter.
- Data entry for all data collected in each quarter is consolidated in a standardized format.
- Transporters, truck drivers and affiliated stakeholders involved in the surveys are effectively trained.
- A turnaround cycle of at least two per unit of the used technology is achieved.
- Sensitize transporters, truck drivers and affiliated stakeholders on the Transport Observatory work and its significance.

- Provide inputs in the development of the Corridor performance indicators and data requirements.
- Field experience and findings besides data collected is incorporated in the periodical reports (weekly, monthly, quarterly and annual) for the Transport Observatory.
- Transport Observatory findings are shared among the transporters, truck drivers and affiliated stakeholders.
- Administrative duties like submission of monthly/quarterly status reports are done in line with NCTTCA and TMEA institution's policies.

5. Methodology

The Field Supervisor is expected to achieve the objectives of this assignment primarily by directly engaging in the day to day data collection for the Northern Corridor Transport Observatory in the field through identified field survey models.

This assignment will be executed by working closely with transporters association and transport companies, transport managers and truck drivers through facilitation as it might be deemed necessary by NCTTCA Secretariat and KTA.

6. Reporting

The Field Supervisor shall be reporting to the officer responsible for the Northern Corridor Transport Observatory at the NCTTCA Secretariat.

7. Timeframe

The period for the consultancy is expected to be one calendar year with the possibility of extension. The contract period will be reviewed subject to availability of funds and performance.

8. Coordination

Director, ICT for Trade and Transport Facilitation

9. Required skills and Qualifications

- In performing his duties, the Field Supervisor will always be required to demonstrate following soft skills:
- Excellent interpersonal skills; easy in establishing and maintaining working relationships with collaborators.
- Have self-drive, honest and discrete.
- Good report writing and communication skills;
- Must have supervised a road survey for at least one year in the region.
- Prior experience of working with transit truck operators or transporters is a desirable quality.
- Must have prior research experience that involve development of data collection tools and report writing for at least one year.

- Must have computer skills especially relating to data handling like Microsoft Excel and Access, SPSS etc.
- Must possess a minimum of a College Diploma preferably in transport and logistics or research. Holding a university degree is desirable.

10. How to Apply

The applicant must submit his/her Curriculum Vitae, certified copies of Academic Certificates, testimonials and a Cover letter explaining why he/she is suitable for this position. Applicants are required to provide details of at least three referees, one of whom should be the most recent employer. Deadline for submission of applications is 2nd October 2018, 05:00pm East African Standard Time.

Applications should be sent by email or hand delivered to:

The Executive Secretary
Northern Corridor Transit and Transport Coordination Authority
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Mombasa, Kenya
Email: ttca@ttcanc.org
Website: www.ttcanc.org